

*We consider applicants for all positions without regard to race, color, religion, sex, national origin, age, disability, veteran status or any other legally protected status.*

## Applicant Information

First Name: \_\_\_\_\_ Last: \_\_\_\_\_

Street Address: \_\_\_\_\_ Email: \_\_\_\_\_

Social Security Number: (Not required if application submitted online): \_\_\_\_\_ --- \_\_\_\_\_ -- \_\_\_\_\_

City/State/Zip: \_\_\_\_\_ Phone: \_\_\_\_\_

**Position(s) applied for:** \_\_\_\_\_ **Date:** \_\_\_\_\_

Why are you seeking a new job at this time?

If hired, do you have a reliable means of transportation to get to work? Y/N: \_\_\_\_\_

If no, please explain: \_\_\_\_\_

List any special skills or training: \_\_\_\_\_

## Employment Information

Are you seeking full time, part time or temporary employment? \_\_\_\_\_

Are you willing to work the following? (check all that apply) overtime? \_\_\_\_\_ Weekends? \_\_\_\_\_ Holidays? \_\_\_\_\_

Are you currently employed? Y/N: \_\_\_\_\_ If hired, when would you be able to start? Date: \_\_\_\_\_

Have you ever been discharged or asked to resign from any position? Y/N: \_\_\_\_\_

If yes, please describe: \_\_\_\_\_

## Education (select highest level achieved)

Secondary: 9 10 11 12 G.E.D      College: 1 2 3 4 5 6 7 8

Name of School: \_\_\_\_\_ Name of School: \_\_\_\_\_ Major: \_\_\_\_\_

Location of School: \_\_\_\_\_ Location of School: \_\_\_\_\_

## Work History (please begin with most recent)

- Company:** \_\_\_\_\_ **Phone:** \_\_\_\_\_  
**Address** \_\_\_\_\_ **City/State/Zip** \_\_\_\_\_  
**Dates of Employment:** From \_\_\_\_\_ To \_\_\_\_\_ **Wage:** Beginning \_\_\_\_\_ Ending \_\_\_\_\_  
**Job Title:** \_\_\_\_\_ **Supervisor's Name & Title:** \_\_\_\_\_  
**Describe duties briefly:** \_\_\_\_\_  
**Specific reason for leaving:** \_\_\_\_\_

2. **Company:** \_\_\_\_\_ Phone: \_\_\_\_\_  
 Address \_\_\_\_\_ City/State/Zip \_\_\_\_\_  
 Dates of Employment: From \_\_\_\_\_ To \_\_\_\_\_ Wage: Beginning \_\_\_\_\_ Ending \_\_\_\_\_  
 Job Title: \_\_\_\_\_ Supervisor's Name & Title: \_\_\_\_\_  
 Describe duties briefly: \_\_\_\_\_  
 Specific reason for leaving: \_\_\_\_\_

3. **Company:** \_\_\_\_\_ Phone: \_\_\_\_\_  
 Address \_\_\_\_\_ City/State/Zip \_\_\_\_\_  
 Dates of Employment: From \_\_\_\_\_ To \_\_\_\_\_ Wage: Beginning \_\_\_\_\_ Ending \_\_\_\_\_  
 Job Title: \_\_\_\_\_ Supervisor's Name & Title: \_\_\_\_\_  
 Describe duties briefly: \_\_\_\_\_  
 Specific reason for leaving: \_\_\_\_\_

**May we contact the employers listed above? Y/N:** \_\_\_\_\_  
 If not, list the employers you do not wish us to contact and why: \_\_\_\_\_

**AVAILABILITY:**

| MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY | SUNDAY |
|--------|---------|-----------|----------|--------|----------|--------|
|        |         |           |          |        |          |        |

**Authorizations & At-Will Employment Agreement**

I certify that I have personally completed this application. I declare that the information provided in this employment application is true and complete and I understand that any false information or significant omissions may disqualify me from further consideration for employment and may be justification for my dismissal from employment if discovered at a later date.

I authorize this company to request a copy of my motor vehicle driving record, criminal records and any other investigative report deemed necessary through various third party sources.

A condition of employment or continued employment and understand that a refusal to submit to such testing during the course of my employment, if hired, may result in disciplinary action, up to and including termination.

**AT-WILL EMPLOYMENT AGREEMENT**

I understand and agree that nothing contained in this application, or conveyed during any interview is intended to create an employment contract between the company and me. In addition, I understand and agree that if you employ me, in consideration of my employment, my employment and compensation will be at-will, for no definite period of time and may be terminated at any time.

Name (please print): \_\_\_\_\_ Date: \_\_\_\_\_

Signature: \_\_\_\_\_